

**Memorandum of the Meeting
Study Session/Meeting
Twenty-Eighth Town Council of Highland
Monday, July 16, 2018**

The Twenty-Eighth Town Council of the Town of Highland, Lake County, Indiana met in a study session on **Monday, July 16, 2018** at 6:43 O'clock P.M., immediately following the special meeting of the Town Council, in the regular place, the meeting chambers of the Highland Municipal Building, 3333 Ridge Road, Highland, Indiana.

Silent Roll Call: Councilors Bernie Zemen, Dan Vassar, Mark Herak, and Konnie Kuiper were present. Councilor Steve Wagner was absent owing to a work commitment. The Clerk-Treasurer, Michael W. Griffin was present to memorialize the proceedings. A quorum was attained.

Officials Present: Rhett L. Tauber, Town Attorney; Kenneth J. Mika, Building Commissioner and Kathy DeGuilio-Fox, Redevelopment Director were also present.

Additional Officials Present: Larry Kondrat, Board of Waterworks Directors; Susan Murovic, Advisory Board of Zoning Appeals and Ed Dabrowski, IT Consultant (Contract) was also present.

General Substance of Matters Discussed.

1. ***Further review the added road resurfacing list provided by the Operations Director.***

The Town Council noted an additional list of streets were provided for the resurfacing program for the year. It was noted that the Clerk-Treasurer and the Public Works leadership had not discussed the financing for all of the streets listed.

The Town Council President indicated that he hoped that the Public Works Director would be available. The lists were noted. There was no further discussion.

2. ***Ad Hoc Matter: Vehicle Replacement for the Building and Inspection Department.*** The Town Council President invited the Building Commissioner, who was present, to discuss his request regarding the replacement of the three 2007 Ford Fusions used by the code inspectors and enforcement staff.

The Town Council and the Building Commissioner discussed the merits of replacing these front wheel drive compact cars with mid-sized four-wheel drive sport utility vehicles. There was discussion regarding the use of the State's Quantity Purchasing Agreement vehicles or the purchase of the police equipped SUV's by soliciting quotes from vendors in the area. The Building Commissioner noted that in consultation with the Assistant Police Chief, he noted that the prices for the police equipped SUVs were lower retail price than the listed prices in the QPA. The Building Commissioner noted that he still needed to further explore the matter.

3. ***Ad hoc matter: News Accounts Regarding Recycling Market Changes.*** The Town Council and the Town Council President discussed news accounts regarding China's new approach to purchasing recycled materials. China heretofore represented a significant buyer of recycled collected materials. It was noted that

China was no longer purchasing at the same volume and the quality of the recycling product was being subject to greater requirements. These factors would affect the pricing when new bids for solid waste collection agreements affect the pricing significantly.

4. *Ad hoc matter: Supporting the Engagement of the NWI Symphony to Perform at the Main Square.* The Town Council and the Town Council President discussed the added costs of engaging the Northwest Indiana Symphony for a concert at Main Square Park. The Town Council discussed the possible costs associated with engaging the group. It was noted that there was interest by the Town Council for such an engagement.

There being no further business necessary or desired to be discussed by the Town Council, the regular study session of the Town Council of **Monday, July 16, 2018**, was adjourned at 6:55 o'clock p.m.

Michael W. Griffin, IAMC/MMC/CPFA/CPFIM/CMO
Clerk-Treasurer